

The internal regulations of the Czech Technical University in Prague were registered in accordance with § 36 paragraph 2 of Act No. 111/1998 Coll., on Higher Education and on changes and amendments to other related Acts (the Act on Higher Education) by the Ministry of Education, Youth and Sports on May 6, 1999, under ref. No. 20 913/99-30 Accommodation Code of the Czech Technical University in Prague. Changes to the Accommodation Code of the Czech Technical University in Prague were registered by the Ministry of Education, Youth and Sports in accordance with Art. 36 para. 2 and 5 of the Act on Universities on February 8, 2001 under ref. No.: 12 099/2001-30 and on August 15, 2005 under ref. No.: 25 980/2005-30.

II.
FULL WORDING OF THE ACCOMMODATION CODE
OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE
OF AUGUST 15, 2005

Article 1
Initial provisions

This Accommodation Code of the Czech Technical University in Prague deals with accommodation of students of the Czech Technical University in Prague (hereafter “CTU”) in the accommodation facilities of CTU (hereafter the “Dormitories”). It applies also to students of other public universities accommodated in the dormitories and to CTU students accommodated in the accommodation facilities of other public universities based on a contract signed by the public universities.

Article 2
Definition of terms

1. A dormitory shall be understood as:
 - a) an accommodation facility on the premises of CTU,
 - b) an accommodation facility of another university temporarily provided to CTU for accommodation of CTU students,
 - c) other accommodation facilities provided by CTU for accommodation of CTU students (primarily hotels, hostels).
2. The accommodation scenario sets out the procedures and conditions for providing accommodation for CTU students in the dormitories.
3. The Dormitory Rules determine the basic rights and obligations of the accommodated students and the CTU Service Facilities Administration or other dormitory manager (hereafter “SUZ”) in operating and maintaining the dormitories.
4. The Student Self-Administration is the body authorized to act for accommodated CTU students, and comprises students elected by the students according to rules of the Statutes of the given Student Self-Administration.

Article 3
the CTU dormitories

1. The dormitories are operated and maintained by the SUZ director in compliance with the special regulations, the CTU internal regulations, the internal regulations of the constituent parts of CTU, or the regulations of another operator.
2. The SUZ director cooperates with the Student Self-Administration bodies of the dormitory to resolve issues related to the students accommodated in the dormitory.

Article 4
Decisions on accommodation

1. There is no legal right to accommodation in a dormitory.
2. The accommodation is provided to students of CTU and other universities on the basis of the CTU accommodation scenario for a given academic year, which is announced by the Rector after being reviewed by the CTU Academic Senate.
3. Accommodation is provided on the basis of an accommodation agreement signed in accordance with the Civil Code.

Article 5
Placement of students in dormitories

1. Women and men shall be accommodated on separate floors or parts of floors.
2. A female student may be accommodated with a male student if both so request, provided both accommodated students are 18 years of age, or more.
3. On the request of a married student, accommodation can be provided for a married couple at a selected dormitory for married couples, provided both study at a public university and should one of them is a CTU student.

Article 6
The rights and obligations of a CTU student

1. A student has primarily the right:
 - a) to submit an application for accommodation in an accommodation facility in compliance with the accommodation scenario,
 - b) if accommodation is granted, to sign an accommodation agreement with CTU not later than the day when accommodation commences,
 - c) to receive a dormitory accommodation card, which authorizes her/him to enter the dormitory in which she/he is accommodated,
 - d) to be accommodated at a CTU dormitory in the examination period for 2 nights in the second part of the examination period for each examination, according to the valid accommodation scenario; this sentence applies only to CTU students,
 - e) to book accommodation on the basis of the valid accommodation scenario for the relevant academic year,

- f) to use the communal premises of the dormitory,
 - g) to be informed on all relevant matters affecting the operation of the dormitory, at least one week in advance, if not made impossible by an emergency event,
 - h) to provide the Student Self-Administration bodies or the dormitory manager with proposals and comments related to accommodation in the dormitory.
2. The accommodated student is primarily obliged:
- a) to sign the accommodation agreement and be accommodated in the dormitory according to accommodation scenario,
 - b) on arrival at the dormitory, to present to the dormitory manager the documentation necessary for enrolling in the register of accommodated persons stipulated in the accommodation scenario,
 - c) to follow the provisions of this Code, the SUZ manager's instructions, the dormitory manager instructions, if not in conflict with the special regulations, with this Code or with internal regulations (the Dormitory Rules),
 - d) when the period of accommodation comes to an end, to hand over the borrowed items, to hand over the room, to return the accommodation card and keys, to deregister from the records and to clear all financial obligations toward CTU and to have this all confirmed in the Departure Sheet.
3. Other rights and obligations of accommodated students are dealt with in the Civil Code, the accommodation agreement, the accommodation scenario and the Dormitory Rules of the relevant dormitory and the operational rules issued by CTU.

Article 7

Rights and obligations of SUZ

1. SUZ is entitled:
- a) to decide on a student's application for accommodation,
 - b) to sign, change and terminate accommodation agreements in compliance with the special regulations and the reasons contracted in the accommodation agreement,
 - c) to issue operational instructions in the scope of its competency.
2. SUZ is obliged:
- a) To ensure regular management of the assets entrusted to its charge, to protect the assets against damage, destruction and loss,
 - b) to book and place the students according to the accommodation scenario for the relevant academic year,
 - c) to cooperate with the elected Student Self-Administration bodies and to pay attention to the justified interests of the students.

Article 8

Final provisions

1. The current accommodation code, including its attachments, is cancelled.
2. This Code was approved by the Academic Senate of CTU on May 5, 1999 pursuant to Art. 9 para. 1 letter b) of Act No. 111/1998 Coll., on Higher Education and changes and amendments to other related Acts (the Act on Higher Education). Pursuant to Art. 36 para.

4 of the Act on Higher Education, this Code comes into effect as of the day of its registration by the Ministry of Education, Youth and Sports.

3. This Code became effective in the 1999/2000 academic year.

Changes to the Accommodation Code of the Czech Technical University in Prague were approved by the Academic Senate of the Czech Technical University in Prague on November 22, 2000 and on June 29, 2005 according to Art. 9 para. 1 letter b) of Act No. 111/1998 Coll. on Universities and changes and amendments to other related acts (the Act on Higher Education).

In accordance with Art. 36 para. 4 of the Act on Higher Education, the changes to the Accommodation Code of the Czech Technical University in Prague become effective as of the day of their registration by the Ministry of Education, Youth and Sports.

The changes to the Accommodation Code of the Czech Technical University in Prague registered on February 8, 2001 under ref. no.: 12 099/2001-30 (changes No. 1) become effective as of the day of their registration, the changes registered on August 15, 2005 under ref. No.: 25 980/2005-30 (changes No. 2) became effective as of academic year 2005/2006.

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